

Holy Family Parish
Facilities Maintenance Committee
Minutes

Date: August 17, 2023

Time: 8:00 AM

Location: Holy Family

Attendance: Jim Bomier, Evan Schwalbe, Norb McCormick, Al Nicolai, Tom Groeschl, Bill Gau, Bud Sabel, Terry Willis, Dan Gieschen, Bernie Ritger, Nick Freund, Dave Mueller, Carl Jakubowski, Gail Kraig, Michelle Ludtke

Absent: Tom Will

1. Opening Prayer
2. Additions to agenda- Welcome to new member Carl Jakubowski
3. Corrections/Approval of July 13, 2023 minutes. Make the ORS section separate. Approved Nick Freund, 2nd Bud Sabel
4. Update projects (Evan) – extra items from Evan's sheet

Holy Family- Suggest taking doors out and making aluminum. Make doors down to a more standard size. Make transom. Would like a sub-committee to make a decision on that. Tom G., Carl and Evan.

Sacred Heart- Gas line discussion around church. Not mandatory change at this time, but they want coating to be around pipes. Dan will look at the piping to see what it currently is.

School- putting in new smoke detectors and a few upgrades from feedback from the Fire Department inspection.

St Mary- turbine vent is completed and done. Boiler annual maintenance done yesterday. Dan and J&H identified some issues. Striping will be done at St Mary tomorrow. Evan has been putting notes on cars and will do so again today. Also looking into putting up signs for parking and to let people know of the striping going on tomorrow. Don would like help tomorrow at 8:30am. Tom, Al, Bill and Evan will be there

St Peter- waiting on update from Mannenbach regarding the coils to be fabricated/installed and the Wifi connection. Bud has worked on painting. Some ceiling repair will also need to be completed. Bud has worked some on that already.

PBVM- New fixture on west wall dusk to dawn light. Blacktop in alley is in progress. HF will pay for part our portion- \$5,000. Evan mentioned that it looks like tiles on church are missing on the north roof on the east end. Will investigate further. No response from Spies as of yet regarding painting timeline. Was promised before to be done this fall.

ORS- Working on pew removal for asbestos removal. Moving pews after Mass on Sunday. Will need to move the vestments and things around the front of church in the sacristy and also Paul is working on sealing the curb.

HF Rectory- Winter maintenance, filter. Bernie will inspect the septic. Keys in the lift pump room in the basement.

Marian students working on getting PBVM garage cleaned out and the St Mary boiler room cleaned out. Bike rack in PBVM can maybe be used at warming shelter. August 26 from 10am-noon.

5. PBVM update: Bud is taking care of the light. Still want to put a fence up around air conditioner but wanted to wait until after painting. Talking about mudjacking around the doorway. Needs to get done because it has been that way for a long time. Need to replace the slab yet.
6. St Mary Update: Will be striping tomorrow. Covered prior in meeting.

7. St Peter Church: wifi in church but not wifi for air conditioner. Waiting for response from Mannenbach about finishing install. Discuss the roof work that needs to be done. Tom met with Jon Pitzen about the roof at St Peter and is concerned that the cone part has not been installed prior by Wrightway. Concerned how the cone would be installed with this type of shingle system. Wrightway will provide the warranty for the work on the cone and the rest of the roof. Concern from the group regarding the application of the metal shingle on the cone roof. Michelle to get the amount for the material and installation separate. Ordering supply for both all roofing material was approved.
8. ORS: Window installation will start on September 11. Oakbrooke Esser is doing an experiment at Omni Glass this morning. Floor update abatement for 4 days and 2 weeks of floor install from Jack Twohig. The window install will then take place directly after that.
9. Sacred Heart Update: Boilers in school have been worked on and Dan has done a lot of work on the registers for the classrooms and getting it corrected on things that were not working properly. Dan has been able to get some parts from J&H controls to fix those items.
- 9a. Survey discussion. Gail mentioned that Fr. Ryan has designed a survey for the Building Use property. And would like everyone to invite to look at the questions. Gail will email out the survey to this group for comments to the questions.
10. Update Parish Planning: Member are asked to review projects list and bring back next meeting to discuss the timeline- look at timeframe and mark the dates.
Michelle updates:
Advocap leased signed for them to use the Sacred Heart School.
Proxy for warming shelter- Fr. Ryan gave an update. Alternate use- running meal programs from the back of that property. Talked about also running a cooling shelter in the summer months. This population is chronically homeless and they have rules to abide by or they will be asked to not come back.
Control board for the lighting in the office to get it up to speed. New board installed. Also working on the lights in the church. A couple of the spotlights start flickering. Fr. Ryan has asked Paul to reach out to the company to figure out a solution to fix as it has been an ongoing problem. May be an issue with the master drivers for the lighting system. Father may look into the possibility of looking int

Update Parish Planning-

- Advocap lease has been signed for Sacred Heart School and still working out details of that.
- New Warming shelter- discussed that property has been chosen to put an offer on. Fr. Ryan explained details of the project.
- Jim talked about lighting of the Holy Family office and the church area.
- Hospitality Sunday- working well at Holy Family
- Concert next weekend for Back-to-School
- Staffing changes here- Janice retiring, Valerie in Human Concerns, Angie in CF and Marriage Ministry

11. Closing Prayer

Next meeting September 14, 2023, 8:00am, at a location TBD.