

Holy Family Facility Maintenance Minutes

Holy Family Board Room

March 9, 2023

Present: Fr. Ryan, Jim Bomier, Nick Freund, Bill Gau, Dan Gieschen, Tom Groeschl, Norb McCormick, Dave Mueller, Al Nicolai, Bernie Ritger, Bud Sabel, Evan Schwalbe, Tom Will, Terry Willis, Michelle Ludtke

Not present:, Gail Kraig

1. Opening Prayer: ready by all
2. Additions to Agenda- none
3. Corrections/Approval of February 9, 2023 minutes Approved: Bud; 2nd Evan
4. Evan's Report (attached)
 - a. I. Holy Family- Need to look at roof drain trap in closet. Need to repair?
 - b. II. Sacred Heart boiler- determine boiler
 - c. IV. St Peter- Evan will shut off heater in votive candle area.
 - d. V. PBVM- Looking at lights on exterior lights. On the list to do when warmer. Landscaping needed around church to prevent leak in basement. Currently water in quilting room. Shadow area brought up where the leak in the past.
 - e. VI. ORS- Heat in basement needed to be fixed before March 19.
 - f. Discussion about the Sacred Heart School- redo heating there estimate \$250,000. Discussion about Sacred Heart School to determine the options for the boilers. Options for heating: boiler versus forced air units, looking at residential furnaces. Dan Gieschen will look to get a scope of work quote for Temperature Systems. Will still assess the boiler.
5. PBVM- Bids for painting exterior trim- Tom G. discussed with Erik Spies. Determining if there is a need for additional bids. Tom will get back to me to sign the document. And then Tom will work with Spies to get that in the books as soon as possible. Bud knows of someone that can bring a lift. He is working on the exterior lights and replacing the lights there. Michelle gave the go ahead to complete that work as soon as possible.
6. St Mary Parking Lot- Discussed the map for the SM asphalt. Tom contacted city. They are more concerned about green space rather than the grading or permit. Eagle Scout is willing to do a project for the parish. Discussed at Prayer Garden meeting the project that we could do here at St Mary. Eagle Scout will take this on as a project. Erv L., Bill and Eric Schraufnagel will discuss the plan for the Eagle Scout project. Need a plan so that we can work with the city to show them the plan to keep the Eagle Scout project to move along. Black top needs to be prepped, then asphalt and then Eagle Project with the green space. Hold surface of the blacktop from being up to the church and put stone there for draining. Possibility of drive way could be widened- but at this time consensus says to not make a change in that. Wall/Roof Leak- look at caulking on the north side of rectory. Cappelle still has the on their plans to finish May/June. Asked Tom to make sure that billed in June.
7. St Peter Church Update: No change in dates. Talked to Mannenbach about getting a/c in church and led to how to control the heating system better. Gave information to Mannenbach to look into that and compatibility. Waiting for drawings from designer. Restricted the calendar for no one to be use the basement. Tom will ask Mannenbach for a start date so that we can coordinate the abatement, electrical and other starters. Jim will work with getting internet from rectory to the church.
8. ORS Windows- expect windows to show up by the end of May for 3-4 weeks and then in August the stained glass contractor will be able to re-install. Tom will ask for a bill to be sent to cover the costs of the windows. Floor update: Michelle getting estimate from Jack Twohig. Waiting for estimates of that. Speakers: running wires and repair speaker in the middle of the church area. Currently those speakers are not connected. Paul Thelen said that he could connect speakers to the front. Michelle can email Paul and copy Jim B and Bernie to keep this project moving forward.
9. Sacred Heart Victory Center- boiler replacement, maybe \$20,000-25,000. Dan will look at the cost of replacing the boiler with J&H Controls. Meixensperger will need to be contacted again to get their estimate.

10. Holy Family- Office flooring- getting estimate. Tom Will had a question about the hearing loop system. Would like a diagram on the website to see where the service is. Evan will be working on this.

11. Parish Planning:

- a. Tighe Roofing renting the north and middle shed at 4th Street and K.
- b. Lenten Luncheon today at HF Hall
- c. Gala- April 19
- d. New position for Young Adult being interviewed
- e. Ellen working on budget for 23-24;
- f. Fr. Edward and Fr. Justin leaving in June- expect to get priests to replace them, but we do not have other information on that right now.
- g. Lots of new members and baptisms lately

12. Closing Prayer: read by all

The next meeting will be held Thursday, April 13, 2023 at 8:00am most likely at Holy Family.

Respectfully submitted by:

Michelle Ludtke