

Holy Family Facility Maintenance Minutes

Presentation Church Basement

February 9, 2023

Present: Fr. Ryan, Jim Bomier, Bill Gau, Tom Groeschl, Evan Schwalbe, Bernie Ritger, Terry Willis, Nick Freund, Gail Kraig, Dan Gieschen, Bud Sabel, Tom Will, Norb Mc Cormick, Al Nicolai, Michelle Ludtke

Not present: Dave Mueller

1. Opening Prayer: Gail
2. Additions to Agenda- none
3. Corrections/Approval of January 5, 2022 minutes Approved: Nick; 2nd Norb
 - a. Corrections: Item 14- remove from, that and they. Just concern that parishioners do not know- not concern from parishioners
4. Evan's Report (attached)
 - a. II. Sacred Heart- Suggested to pull hinges on west door to check the condition of them.
 - b. IV. Northwest side is missing corner shingles- Evan found some on the floor
 - c. V. PBVM- Altar spot electrical issue- need extension ladder
 - d. Parts for boilers- all sites. Looking at damage control, what parts do we need to have on hand for emergencies. \$14,000 spent on gas each year.
 - e. Discussion about the Sacred Heart School- redo heating there estimate \$250,000.
5. PBVM- Bids for painting exterior trim- Tom G. discussed with Erik Spies. Reviewing his proposal and will be sending the updated estimate to Michelle. Not concerned about the possibility of lead paint because of power washing. \$19,970. North side of windows and wood seem to be okay, the south side is more weather checked. The louvers in the bell tower are the greatest concern of being in bad repair and we will not know until we are able to get there. Once ladder is replaced in the bell tower, we could go inside to check the condition of the louvers. Waiting for proposal, then discuss with Tom- try to negotiate and get signed.
6. St Mary Parking Lot- Jerry Hernandez hard to get ahold of. Tom is working with Area Asphalt and Northeast Asphalt to get quotes and to determine timeline. Also working with city to determine needs for permit with Dyann Benson.
7. St Peter Church Update: no further updates.
8. Phone Service for lifts at St Peter and PBVM- Internet at SP can get from Rectory over. PBVM internet concerns. Do we want to add internet to all of the sites in order to utilize the monitoring equipment. Adding Wifi to PBVM, SP, ORS, SH Church. Have Wifi at SH School, HF church. Father Ryan would like to see a written proposal for the different sites of what is needed and what the costs would be coming up. Try to make sure that each site has the same interfacing. Michelle will check the prices for Internet for each of the sites.
9. ORS Window update: On track
10. Sacred Heart update: Church door and window trim painting. Do study on the boiler issues.
11. Holy Family Church: office carpet on hold until next year. Choir room leak continuing to evaluate
12. Boiler Update PBVM-
 - a. Cost of replacing boiler and adding 2nd at PBVM: \$22,000-\$28,000. Decided to monitor current boiler. Also discussed possibility of adding forced air to basement to use as a back up or possibly to heat the basement for meetings (and not have to heat entire church)?
13. Project List-
 - a. Michelle went over the items to be included for this Fiscal Year and the ones that we will be moving to next fiscal year. The project list will be updated to reflect this discussion.

The next meeting will be held Thursday, March 9, 2023 at 8:00 am most likely at Holy Family.

Respectfully submitted by:

Michelle Ludtke