Worship Commission Minutes

23 September, 2020

PRESENT: Beth Campshure, Martha Endejan, Mary Ketterhagen, Maggie Meyer, Judy Pollard, Fr. Edward Sanchez, Harry Schneider, Lisa Sutton, Paul Thelen

EXCUSED: Tom Klamrowski, Sherry Freiberg

Fr. Edward led us in a prayer by Thomas Merton.

* Structure of the Worship Commission:
	+ As per a document from the Archdiocese, the facilitator for the Commissions should be a member of the commission, but not a Council member or Director. Paul has been the facilitator of the Worship Commission since the formation of Holy Family.
	+ The role of the facilitator would be to set the set dates and times for the meetings, prepare the agenda and send it out. Paul, as Director of Liturgy and Music would still lead the group.
	+ The members are to pray over and think about this and we will come back to it.
* Video Studio:
	+ Fr Ryan had approached Paul about setting up a studio at Holy Family to be used for podcasts, live-streaming, etc., and instructed Paul to make it happen. It is located in the former nursery room, the St Anna Room, directly off the Fellowship Hall.
* Advent Books: Should we or should we not order them this year.
	+ The consensus was that we should order them, since they would pose little risk since people would be taking them home with them, not reusing them in church.
	+ Martha stated that ORS had used the Matthew Kelly books during Advent and Easter, as well as “1% Cards from the Archdiocese that had a Gospel passage and reflection for morning, and something for the Examination of Conscience at the end of the day during Lent.
	+ Paul will order the same amount (500) that we have ordered in the past and split them up. He won’t pre-order them for Lent until we have a better idea of what will be happening then.
* Attendance at Sacred Heart the past Sunday:
	+ There had been concerns expressed because of apparent crowding at Sacred Heart this past weekend. It could have been due to the lowering of the dispensation from attendance along with confirmation students and their parents and/or sponsors. There was a large attendance, and some family groups were asked to move from the end of a pew to the center, all within the allowed number of people.
	+ This was discussed at the Leadership meeting earlier and for right now there aren’t going to be any changes in the number of masses that are offered on the weekend. It will be looked at week to week.
	+ For now, DVD’s have been prepared that will be shown before mass with suggestions such as “Be kind”, “Respect Social Distancing”.
	+ If and when it is necessary, masses will be added.
* Advent: Art and Environment:
	+ In the past, we have switched out the glass cups for the vigil lights during Advent and Lent. We have both blue (used in Advent) and Purple (used during Lent). The stands and all the candle cups have been loaned to us by Stempers because we purchased the candles from them.
	+ We are currently in a time of transition because we are going to begin purchasing those candles from the St. Joseph Bookstore, here in Fond du Lac. Dennis, owner, will be donating the racks and glass for us. We will start with 1 stand at each Sacred Heart and Holy Family. In the future, a second one will be added at Sacred Heart.
	+ The question was, do we want blue or purple cups. Following discussion, it was decided that we would have Dennis order the purple ones.
	+ Harry asked about A & E for this Advent season. Paul suggested that we keep it low key.
* New 14-day Sanctuary Lamp inserts and globes for Sacred Heart and St. Mary.
	+ The Sanctuary Lamps inserts used at Sacred Heart and St. Mary have been 6- day. This is difficult to maintain. Paul checked and the globes for the 14-day inserts will fit in the holders at both locations. He has ordered globes for the 2 sites, and going forward, 14-day inserts will be used at those sites.
* Custom-made table for Cremation funeral masses:
	+ An anonymous donor has commissioned a custom-made table to be used at Holy Family for holding cremains. Louis Paynter is making the table. The wood will match the altar and sanctuary furniture at Holy Family and the top will be black marble. It will have a floating shelf on the bottom. It will be larger in size, 24” × 36”, and the ends will have crosses with beveled edges.
* Adoration Chapel Memorial Gift:
	+ Lisa advised us that a substantial donation has been made to Adoration by the Pat Weyer family. It will be used for something to promote adoration and a small portion has been used to purchase a small vacuum for use in the chapel.
	+ Fr. Edward and Lisa have been working on a video explaining the beatification of Carlos Acutis that will take place on October 10.
	+ Fr. Edward is working with Sarah Razner to improve the website for Adoration. The hope is to have a FrontPage with a picture of a monstrance that can be clicked on to go directly to the adoration page. The “We Adore” link for scheduling adoration is active.
* Strategic Plan:
	+ GOAL: Create more of a “community feel” throughout the parish:
		- Action: Promote more small group ministries:
			* Martha shared with the group some things that have been done at ORS to promote the domestic church (brining things into the home). They would promote something each month, such as the Rosary in October: a handout with explanation of the Rosary, Catholic holidays, perhaps something about a saint whose feast day is in the month, family ideas of activities, what is behind some of the symbols that are used in the Catholic faith, a recipe that is related to the feast.
			* Maggie said that at PBVM they offered coffee and fellowship in the basement.
			* A sub-committee was formed to work on this, including FR. Edward, Mary Ketterhagen, Judy Pollard and Martha Endejan.
	+ GOAL: Improve the Mass Celebration:
		- Action: Recruit liturgical ministers:
			* No discussion at this meeting.
		- Action: Better train liturgical ministers;
			* We were actively working on this pre-COVID. We are looking at videos and written documents for interested people to look at, review, so they can decide if a given ministry is what they would be interested in. We had completed the written document for ushers and begun working on one for Eucharistic Ministers.
		- Action: Add training materials to website:
			* See above, under Better train liturgical ministers.
		- Action: Promote atmosphere of reverence in the sanctuary space:
			* No discussion at this meeting.
	+ GOAL: Improve access to the Sacraments:
		- Action: Offer more variation in Mass schedules:
			* We can mark this as successfully completed. The discussion about mass schedules will be ongoing.
		- Action: Offer more variation in Confession schedules:
			* We can mark this as successfully completed.
			* Reconciliation is now offered following each 7:00am mass, 8:00am mass on Saturday and after the 12:10pm mass on Monday and Wednesday.
			* On Thursday there is Adoration at PBVM from 8:30am to 7:15pm, with Reconciliation from 6:30pm-7:30pm, usually followed by mass.

Respectfully submitted,

Beth Campshure