Greetings and Peace to you!

Holy Family is a stewardship parish committed to being part of the “God Squad” spreading the Gospel message through our thoughts, deeds and actions.

In order to help you and your family discern the best ways for you to share your time and talent, the Stewardship Committee is pleased to present this booklet outlining the ministry opportunities available at Holy Family. Over 3600 members of our parish are currently serving each other and our community through more than 100 different ministries. You, too can be a part of the God Squad!

As a stewardship parish, Holy Family is committed to helping its members discern their God-given gifts and to providing meaningful opportunities to share those gifts. We encourage all members of our parish to examine these ministry opportunities and become actively involved in the life of our parish.

We especially invite families to look for ways to serve together. We firmly believe that serving together is one of the best ways for adults to pass our faith to our children. Ministries are listed with a notation indicating if the ministry is most appropriate for adults, teens, children or families. Please consider how you may share your talents and your faith by encouraging your children or grandchildren to serve with you!

May God Bless your service!

The Holy Family Stewardship Committee
HOLY FAMILY MISSION STATEMENT
Holy Family Catholic Community is a welcoming, multicultural parish called to an active relationship with God and others through sacramental life, prayer and service. We dedicate our time, talent and treasure to share the Good News of Jesus through lifelong Christian formation and work as one for justice, peace and love.

La Misión de la Parroquia de la Sagrada Familia
La comunidad católica de la Sagrada Familia es una parroquia acogedora y multicultural llamada a una relación activa con Dios y con los demás por la vida sacramental, la oración y el servicio. Dedicamos nuestro tiempo, talento y tesoro para compartir las Buenas Nuevas de Jesús por medio de la formación cristiana y los esfuerzos del pueblo unido para la justicia, la paz y el amor.

Kev Tsaj Ntuj Kev Cai Rau Tsev Neeg Ntsiab
Tsev neeg ntseeg hauv Kav Taus Liv yog ib qho chaw ua zoo siab tos txais thiab thov caw tsoom ntseeg hwm yam los koom tes cog kev phooj ywg rog Vaj Tswy thiab hwm tus. Peb tsoom ntseeg thov muab lub sij hawm zoo los qhuas thiab nthuav txog tsiv Yes Sus txoj hmoo zoo thiab lub neej uas nws tau nthiav thiab tsim txoj kev ncaj nces, kev thaj yeeb nyab xeeb thiab txoj kev hlub.

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Prayer and Worship

Staff Contact: Paul Thelen
Director of Liturgy and Music
921-0580 ext. 122
pthelen@hffdl.org

WEEKEND MASS MINISTRY OPPORTUNITIES

Adult Choir — Various adult choirs are available at all sites for interested persons. A,T
Approximate time commitment: 90 min rehearsals weekly, sing at weekend Mass 2-4 times per month September through May

Adult Contemporary Ensemble — Sing at Saturday evening Masses at Holy Family and Sacred Heart. A,T
Approximate time commitment: rehearsals 90 minutes per week September through May

Bell Choir — Ring hand bells as part of an ensemble. A,T
Approximate time commitment: rehearsals 1 hour weekly plus approximately 2 Masses per month September through May

Key: This ministry opportunity is appropriate for
A — Adults  T — Teens  C — Children  F — Families
Prayer & Worship continued

Cantor — Lead the congregational song at any of the liturgies. Proclaim the psalms. A,T
Approximate time commitment: 2 Masses per month on a rotating schedule

Children’s Choir — For children grades K-5. Rehearse weekly and sing approximately two times per month on a schedule that rotates among all sites. C
Approximate time commitment: 1 hour rehearsals weekly September through May

Contemporary Choir — For youth grades 6 through high school and beyond. Rehearse weekly and sing approximately two times per month on a schedule that rotates among all sites. T
Approximate time commitment: 1 hour rehearsals weekly September through May

Faith On Fire Choir — For youth sixth grade and older. Rehearse twice per month to sing at Faith On Fire Masses. T
Approximate time commitment: 1 hour rehearsals August through May

Faith On Fire Liturgies — Help plan liturgies that will harness the energy, enthusiasm and participation of youth and young adults. A,T
Approximate time commitment: 1 hour per month

Funeral Choir — Sing at funeral liturgies and extend the support of the parish community to families and friends of the deceased through their presence. A
Approximate time commitment: 1 hour per liturgy plus rehearsal time

Musician — Musicians enhance our liturgical celebrations throughout the year. A,T
Approximate time commitment: flexible
**Prayer & Worship continued**

**HOSPITALITY AND SERVICE**

**Altar Server** — Assist the presider at liturgies. Training is provided. Adults and children are welcome to be servers. **A, T, C**
Approximate time commitment: frequency of scheduling depends upon site and Mass time(s) chosen

**A/V Committee** — Videotape Sunday liturgy at Holy Family Church. Liturgies are broadcast weekly on Charter Cable. Audio record Sunday homilies which are uploaded to the parish website. **A, T**
Approximate time commitment: 1 Mass every 2-3 weeks

**Childcare/Nursery** — Adults and youth provide child care free of charge during the 10:15 Sunday liturgy at Holy Family for children ages one through four. **A, T, F**
Approximate time commitment: 1 Mass every 3 months

**Eucharistic Minister** — Distribute the Body and Blood of Christ at liturgies. Training is provided. **A**
Approximate time commitment: approximately 1-2 Masses per month

**Gift Bearer** — Present the bread and wine at offertory during the weekend liturgies. **A, T, F**
Approximate time commitment: varies at wish of participant and availability at church site

**Greeters** — Help parishioners get to know one another and make them feel welcome as they enter church. **A, T, F**
Approximate time commitment: 1 weekend Mass per month on a rotating schedule

**Lector** — Proclaim God’s living Word at liturgies. Training is provided. **A, T**
Approximate time commitment: 1 weekend Mass per month on a rotating schedule

Key: This ministry opportunity is appropriate for
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Prayer & Worship continued

Sacristan — Prepare the altar before Mass and clean the vessels after Mass. They also assist visiting clergy. Training is available. Scheduled on a regular basis. A

Approximate time commitment: 30 minutes prior to Mass, 30 minutes after Mass

Schedule Liturgical Ministers —
Produce a schedule for one or more liturgical ministries for a site (Eucharistic ministers, lectors, greeters, ushers). Relay schedule to parish center for distribution. A

Approximate time commitment: 1-2 hours per month

Train and Schedule Altar Servers —
Train adults and children to be altar servers at Mass. Schedule servers for Sundays and Holy Days. A

Approximate time commitment: as needed, approximately 2 hours per month

Ushers — Help people feel welcome at liturgies by greeting, seating them, receiving the offertory collection, assisting people during Communion and distributing parish bulletins. A,T,F

Approximate time commitment: 2-3 Masses per month on a rotating schedule

LITURGY ENHANCEMENT

Care of Altar Linens — Volunteers are needed to launder altar linens and check the server and priests’ albs, vestments and stoles for laundering or dry-cleaning as necessary. A

Approximate time commitment: varies at wish of participant
Prayer & Worship continued

Church Cleaning — Light cleaning of the church buildings on a scheduled rotating basis. A,T,F
   Approximate time commitment: 90 minutes monthly, scheduled on a rotating basis

Liturgy Planning Committee — Plan Sunday Masses and other special liturgies. A variety of resources are used to plan various parts of the liturgy such as the Penitential Rite and the general intercessions. An ability with words and a sensitivity to the needs of the human heart is helpful in this ministry. Groups meet four times a year. A,T
   Approximate time commitment: 2 hours approximately 4 times per year

Prayer and Worship Committee — Members coordinate and facilitate the prayer and worship life of the parish in a manner faithful to the spirit of the Catholic tradition and responsive to the needs of the community. Members continue to work in collaboration with other Catholic churches in the area on liturgies and explore areas of ecumenical prayer and worship in the Fond du Lac/St. Peter area. A
   Approximate time commitment: 2 hours 4 times per year

Worship Environment — Members of this committee create, plan and coordinate seasonal liturgical decorations for church. A,T,F
   Approximate time commitment: 2 hours approximately 4 times per year

Parish Spiritual Life

Eucharistic Adoration — Pray for 1 hour every week in the chapel located at Holy Family Sacred Heart. Members may choose their scheduled time. The chapel is open for all to come and pray Monday through Friday 6am to 10pm, and from 6am Saturday through 10pm Sunday (except during Masses). Substitutes are also needed. A,T,F
   Approximate time commitment: 1 hour per week

Key: This ministry opportunity is appropriate for
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Prayer & Worship continued

Prayer Network — Parishioners willing to pray for those requesting special prayers are welcome to join the network. Whether a family crisis, sickness, upcoming surgery or occasion of thanksgiving, the prayer network supports others with prayer in time of need and gratitude. A,T,F

Approximate time commitment: varies at wish of participant

Vocations Committee — Works to coordinate vocation efforts throughout the area and unify these efforts to raise awareness of the need for church vocations. A

Approximate time commitment: 1 hour meeting bimonthly
Bakers — Parish events and dinners are often in need of donations of desserts and other baked goods for sale. Those who sign up to be a baker may participate as often as they wish and need not donate every time they are asked. **A,T,F**

Approximate time commitment: flexible

Brotherhood of St. Ambrose — This men’s group is dedicated to the spiritual development of men through prayer and scripture study. A variety of programs are offered during the course of the year to provide opportunities for fellowship and spiritual growth. **A**

Approximate time commitment: flexible

Catholic Women’s Groups — Members organize a variety of programs such as community involvement, spiritual enrichment, and craft nights. Their efforts include fundraising events throughout the year and a variety of other projects. There are three women’s groups: Holy Family Christian Women, St. Patrick Rosary Guild, and St. Peter Altar and Rosary Society. Women of Holy Family are welcome to be members of any or all groups. **A**

Approximate time commitment: 1-3 hours per month plus special activities

Communications Committee — Works to develop effective parish communication, both internally and externally. **A**

Approximate time commitment: 90 minutes per month
Parish Life continued

Donut Social — Held on specified Sundays after Masses. Parishioners are needed to set up, serve and clean up. A,T,F
Approximate time commitment: 3 hours per social

St. Mary’s Springs Academy Volunteer — Holy Family’s commitment to Catholic education is reflected in parishioner participation in the parish school. Volunteers are needed for special events, in the classroom and in administrative offices. Parishioners of all ages are encouraged to share their talents with our school. A,T,F
Approximate time commitment: varies by activity

Family Night Activities — Family Night takes place the third Friday of each month. Families gather for a pot-luck meal, games, movies and fellowship. A,T,C,F
Approximate time commitment: flexible

Mission Circle/Quilters — Charitable societies that raise funds for various projects of the community and donate quilts to the Family Resource Center and the missions. A
Approximate time commitment: 1-5 hours weekly

M.O.M.S. — Provides spiritual, social and physical support to mothers to assist in their Christian parenting journey by providing a communication network to share information and ideas as well as large and small group sessions to nourish and educate the entire spirit. A
Approximate time commitment: flexible

Parish Council — Members advise the pastors and staff on matters of parish policy and help guide the spiritual growth of the parish. Each council member serves as a liaison to a parish committee. Subcommittees include Prayer and Worship, Communication, Christian Formation, Stewardship, Evangelization, Human Concerns, Finance and Facilities. Members of the Parish Council and the committees they serve on are selected by a discernment process. A,T
Approximate time commitment: 1 council meeting and 1 committee meeting per month, (approximately 90 minutes-2 hours each) plus additional projects
Parish Life continued

Parish Festivals/Dinners/Dances — Committee members and workers are needed to plan and work at these events. These events vary and may include Mass, food, crafts, white elephant booth, raffle, entertainment and games for both adults and children. A,T,F

Approximate time commitment: minimum 1 hour per event

Parish Social/Special Events — Parishioners work for special events such as spaghetti dinners, chili suppers and pancake breakfasts. A,T,F

Approximate time commitment: 1-3 hours per event

Prayer Shawl Ministry — A loving outreach of people who prayerfully stitch, knit and crochet wraps that are given in support to a variety of recipients. Participants gather twice monthly. Everyone is welcome; come share prayer, experience and patterns. A

Approximate time commitment: 1 ½ hours per meeting

Stewardship Committee — Plans and directs activities and communications associated with matters of time, talent and treasure. Promotes stewardship education and active involvement in parish life. A,T

Approximate time commitment: 2 hours per month plus special activities

Trip Coordination Team — Members plan and coordinate short bus trips of interest to parishioners. A

Approximate time commitment: 3 hours quarterly

Welcoming — Members focus on welcoming new parishioners and their families to the parish. Welcoming Committee members are needed for correspondence, making personal contacts, planning and preparing socials. A,T,F

Approximate time commitment: minimum 1 hour per month. Can be more if desired

Key: This ministry opportunity is appropriate for
A — Adults  T — Teens  C — Children  F — Families
**Christian Formation**

Staff Contact: Diane Michaelson  
Director of Christian Formation  
921-0580, ext. 133  
dmichael@hffdl.org

**CHRISTIAN FORMATION FOR CHILDREN AND YOUTH**

**Breaking Open the Word** — The Liturgy of the Word for children is celebrated at weekend liturgies. The children hear the Sunday readings proclaimed from the Lectionary for Children and share in an activity that helps the Word take meaning in their young lives.  
Approximate time commitment: 1/2 hour plus prep time for each session taught; approximately one session per month.

**Catechist** — Work with children or youth during established class sessions.  
Approximate time commitment: class and prep time

**Substitute Catechist** — Fills in as needed for class sessions.  
Approximate time commitment: varies with need

**Classroom Aide** — Assist catechist during regularly scheduled class sessions.  
Approximate time commitment: class time

**Nazareth Young Adults** — Ages 18-35, singles and couples, called to build authentic Catholic community in the Fond du Lac area through prayer, spiritual formation and social activities. Enthusiastic core team members share ideas for activities that unite, renew and strengthen others in our Catholic faith. 3rd Tuesday talks on the WHY behind the WHAT of Catholicism” and 4th Tuesday Eucharistic Holy Hours. Scripture hikes, trips, and area young adult retreats.  
Approximate time commitment: Flexible
Christian Formation continued

Religious Education Volunteer — Assist catechists, monitor the halls and parking lot, help with phones, office duties, drive to activities, etc.  A,T

Approximate time commitment: class time

Special Needs Religion Classes — Assist in the program of formation designed for developmentally challenged children.  A,T

Approximate time commitment: class and prep time

Summer Religious Education — A comprehensive two-week program for students in grades 1-8. Help is needed to teach and to assist catechists.  A,T

Approximate time commitment: daily sessions for two weeks in summer plus two “reunion” sessions during the year

Youth Ministry — Share your faith and time working with youth activities, youth mission trips and other events. Requires an interest in youth, listening skills, patience, energy and enthusiasm. Needed are bakers, small group facilitators, musicians, retreat team members, mission trip team members and folks interested in camping, canoeing, and sharing spirituality.  A

Approximate time commitment: varies at the wish of participant from 1 hour per year to 1-2 hours per week

PARISH-WIDE CHRISTIAN FORMATION

Christian Formation Committee — Responsible for developing within the parish an understanding of its need to provide for the total education mission of the Church. The committee makes recommendations to the Parish Council regarding all aspects of this mission: adult and family, religious education, youth ministry and special education.  A,T

Approximate time commitment: Varies

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Christian Formation continued

Mission Retreat Planning Committee — Plans and coordinates the parish mission retreat. 
Approximate time commitment: 5 meetings close to mission date

RCIA Team (Rite of Christian Initiation for Adults) — A process for adults and children seeking to join the Catholic faith or for anyone who wishes to grow in their faith. RCIA team members will lead the process when catechists, sponsors and representatives of the parish meet with and welcome newcomers to the faith. 
Approximate time commitment: 3 hours per month for 1 year

Small Group Scripture Study & Faith Sharing — Members gather in small groups to discuss Scripture or spiritual reading and how it relates to their lives. It is a faith sharing process of adult enrichment. 
Approximate time commitment: time commitment varies by desire of the group
Marriage Ministry

Staff Contact: Deacon Larry Hughes
921-0580, ext. 125
lhughes@hffdl.org

Archdiocesan Engaged Enrichment Day — Married couples are needed to speak to engaged couples at enrichment days held in Fond du Lac several times per year. Training is provided. A
Approximate time commitment: 3 8-hour Saturday sessions per year plus training

FOCCUS Ministry to the Engaged — Married couples are needed to mentor engaged couples and talk about what it means to be married, their hopes for the future, the realities of marriage. A
Approximate time commitment: 2-3 training sessions (3-4 hours each) plus 5 hours per engaged couple mentored. Number mentored varies at wish of couple

Marriage Ministry Team — Assists staff with planning social and spiritual enrichment events designed to support and encourage parishioners on their marriage journey. Events include yearly “Evening For Lovers.” A
Approximate time commitment: 1 meeting quarterly plus events.

Key: This ministry opportunity is appropriate for
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Pastoral Care/Human Concerns

Staff Contact: Donald Mueller  
Director, Pastoral Care  
921-0580, ext. 139  
dmueller@hffdl.org

MINISTRY TO THE DYING AND GRIEVING

Bereavement Team — Attend funeral visitations and funeral Masses to offer support, love and encouragement.  
Approximate time commitment: 2-3 hours per month

Funeral Altar Servers — Assist the priest at the funeral liturgy. Training is provided.  
Approximate time commitment: 2 hours per month

Funeral Follow-up — Maintain contact with the family of a deceased parish member for about a year to offer support, love and encouragement.  
Approximate time commitment: 1 hour per month

MINISTRY TO THE SICK, ISOLATED AND ELDERLY

Addiction Ministry — Make parishioners aware of needs and resources for people affected by addictions, especially to drugs and alcohol.  
Approximate time commitment: 2 hours per month

Birthday Cards Shut-Ins — Send cards to parish members at home or assisted facilities.  
Approximate time commitment: 1 hour per year

Eucharistic Ministers to Homebound/Nursing Homes/Assisted Living Facilities — Visit and distribute Communion to homebound or nursing homes or assisted living residents at a specific day/time each week.  
Approximate time commitment: 2 hours per month
Pastoral Care/Human Concerns continued

Eucharistic Ministers at St. Agnes Hospital — Distribute Communion to patients weekdays and / or weekends. Parish training for the distribution of Eucharist is necessary. A
Approximate time commitment: 2 to 3 hours per month

Health and Wellness Ministry — Serve as a resource on issues of health and wellness in a spiritual framework, provide educational newsletter and events and take blood pressures. A
Approximate time commitment: 2 hours per month

Holiday Cards to Elderly — Send encouraging and cheerful cards to parishioners at Christmas, Easter and Thanksgiving. A,T,F
Approximate time commitment: 20 minutes 3 times per year

Nursing Home Ministers / Help with Services — Help prepare for Communion service / Mass held at nursing homes or assisted living residences at scheduled times and transport people in wheelchairs to the service. A
Approximate time commitment: 2 hours per month

MINISTRY TO THOSE AFFECTED BY CRIME

Jail Ministry — Help conduct a Bible sharing Communion service in the county jail on first and third Tuesday evenings. A
Approximate time commitment: 2 hours per month

Circles of Support — Assist people returning to the Fond du Lac community from prison or jail by providing emotional support. A
Approximate time commitment: 4 hours per month

Prison Ministry — A variety of opportunities with the women at Taycheedah Correctional Institution (TCI): musician at weekly Mass, Basic Catholic Beliefs session on the fourth Sunday and a knitting and quilting group. A four-hour training by TCI is required. A
Approximate time commitment: 2-3 hours per month

Key: This ministry opportunity is appropriate for
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Social Ministry/Human Concerns

Staff Contact:  Jack Braun
Director of Social Ministry
921-0580 ext. 119
jbraun@hffdl.org

Administrative and Communication Efforts — Promote the efforts of Social Ministry to help the parish “work as one for justice, peace, and love”. Make copies, help with computer work, write an article, or help with our website.  A,T,F

   Approximate time commitment: at the wish of the participant

Catholic Social Teaching — Works for the elimination of poverty, speaks out against injustice, and works for peace in response to our call as Catholics through the development of workshops, educational sessions, and prayerful reflections. Sessions and education opportunities are held throughout the year.  A,T,F

   Approximate time commitment: at the wish of participant

CHosen — Christ’s Helpers Offering Services to Everyone in Need mobilizes people of faith to bring forth their gifts to do the work of Jesus by serving others. Needs include handy-workers, house cleaners, home visitors and people who enjoy listening with love and compassion.  A,T,C,F

   Approximate time commitment: varies by activity

CROP Walk — Raises money and calls attention to needs of hungry people both locally and globally. Recruiters are needed to educate and attract walkers and sponsors.  A,T,C,F

   Approximate time commitment: walkers — 3 hours; recruiters — 2 hours per week for 6 weeks
Habitat for Humanity Church Relations Committee — Works to strengthen the support of Habitat for Humanity’s work by gaining volunteers, prayer and financial resources from all community churches. The committee works in partnership with churches to extend the opportunity for members to engage in ministry in Habitat for Humanity. **A,T,F**

Approximate time commitment: 8 meetings per year

**Hispanic Ministries** — Work with members of the Hispanic community with their education, social, cultural, religious, and economic needs. **A,T,F**

Approximate time commitment: varies at wish of participant

**Hmong Ministry** — Assists members of the Hmong community with their educational, social, cultural, religious, and economic needs. **A,T,F**

Approximate time commitment: varies at wish of participant

**JustFaith / JustSkills / JustMatters / Engaging Spirituality** —
Programs that provide opportunities to study and be formed by the justice tradition articulated by the Scriptures and Church social teaching. Participants are empowered to develop a passion and thirst for justice and to express this passion in concrete acts of social ministry in their parish, church and community. **A**

Approximate time commitment is 1 meeting per week for 30 weeks, September through April

**Loaves and Fishes** — Provides meals for the needy of the community on Monday and Wednesday evenings. Participants work as a group to donate, prepare and serve food and clean up. Meals prepared and served at Church of Peace. **A,T,F**

Approximate time commitment: 3 hours per occasion, number of occasions varies at the wish of participant

**Mental Health Advisory Group** — Assist those that suffer with mental illness and assists caretakers who have a loved one with mental illness. Work closely with Friendship Corner drop-in center, NAMI-FDL and other community efforts to aid those struggling with mental illness. **A,T,F**

Approximate time commitment: 2 hours 6 times a year
Our Lady Gate of Heaven Sister Parish — Holy Family hopes to broaden our understanding of each other’s culture with our predominantly African-American sister parish in Chicago through visits of service, exchange of choirs and spiritual sharing through liturgies and retreats.  A,T,C,F
  Approximate time commitment: flexible

Outreach Committee — Make recommendations on the allocations of the parish Outreach Fund. Grants are awarded to the needy locally, nationally and internationally.  A
  Approximate time commitment: 2 hours 4 times a year

Respect Life Committee — Encourages activities that promote the value and dignity of life helping to make the parish a center of life, a place where parishioners understand the issues and the importance of meeting the needs of those who are most vulnerable. Emphasis is on prayer, awareness and direct service.  A,T,C,F
  Approximate time commitment: 2 hours per month

St. Vincent de Paul Society — Serves the needy by providing food, lodging, clothing, furniture, transportation and financial assistance to pay utility bills. Members usually visit people in their homes and meet regularly for prayer and support. Volunteers are also needed to answer phone calls for assistance and to help out at the store.  A,T
  Approximate time commitment: flexible

Salt Shaker Social Ministry Newsletter — The purpose of this newsletter is to preserve our Gospel values, spread works of service and justice, and spice our community for Christ. Help with newsletter development, layout, or writing of articles.  A,T,F
  Approximate time commitment: varies at the will of participant
Social Ministry/Human Concerns continued

Santa Rosa Sister Parish Committee — Works to promote the relationship with Santa Rosa in Rosita, Nicaragua, through mission trips and participation on the coordinating group or involvement in activities such as prayers, education, advocacy, and special projects. Additional committee opportunities are United Hearts for Health, Executive Committee, Communication, Fund-raising and Socio-Economic Development. A,T,F

   Approximate time commitment: flexible

Social Ministry Committee — Building a Community of Salt and Light. Works to build effective social ministry though frameworks of prayer and worship, formation and education, direct service and outreach, global solidarity and peace, community organizing, advocacy, and family, work and citizenship. A,T

   Approximate time commitment: Committee meets 4 times per year

Social Ministry/Social Justice Activities — Throughout the year people are needed to help with special activities such as Lenten, Thanksgiving and Christmas projects, various collections, and special projects. Support social justice efforts through prayer, peace, service, and advocacy activities. A,T,C,F

   Approximate time commitment: At the wish of the participant

Voices for Justice Committee — Provides information about current social justice issues and encourages parishioners to act to improve the lives of people in our community, state, nation and world. Review legislation and contact legislators in the light of Catholic Social Teaching and share this information with the parish through bulletin, newsletter and listservs. A,T

   Approximate time commitment: 2 hours per month

Youth Service Team — A group of adults and youth in service to others in our parish and community. Help is needed to coordinate, publicize and oversee these youth service opportunities. A,T,F

   Approximate time commitment: Committee meets 4-6 times a year, service projects at wish of participants

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Parish Administration

Staff Contact: Rhea Behlke  
Director of Stewardship  
921-0580 ext. 140  
rbehlke@hffdl.org

Carpentry / Electrical / Plumbing / Masonry / Painting —  
Parishioners with any of these skills help with various projects as needed.  A  
Approximate time commitment: varies by project

Groundwork — Parishioners help maintain landscaping by tending bushes and trees, planting flowers and trimming shrubbery.  A,T,F  
Approximate time commitment: flexible

Facilities Maintenance Committee — Members plan and manage utilization and maintenance of the buildings and grounds.  A  
Approximate time commitment: 2 hours per month

Parish Mailing Preparation — Help prepare bulk mailings.  A,T,F  
Approximate time commitment: 2 hours per month

Parish Office Assistant — Assist parish staff with photocopying, small mailings, filing, and other light office tasks.  A  
Approximate time commitment: 1-2 hours as needed

Snow Removal — Remove snow from sidewalks at churches and parish facilities whenever needed. Sprinkle salt and remove ice to create safe conditions for those attending Mass.  A  
Approximate time commitment: varies based upon winter need. Commitment to be available in early morning hours is necessary.

Weekend Collection Counter — Work in teams to count the weekend offertory collection. Must be available on Monday mornings. Background check required.  A  
Approximate time commitment: 2 hours per week

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